

Maunawili Elementary School
ACCEPTABLE USE POLICY (AUP)
for use of computers, email, and the Internet, and
ELECTRONIC RELEASE FORM (ERF)
for displaying work and images

Revised 3/09
page 1 of 2

Dear Maunawili Elementary Families,

Computers and the Internet are powerful educational tools and we believe that the benefits for students far exceed potential disadvantages. Everyone using computers and the Internet at Maunawili Elementary is expected to act in a responsible, appropriate, and ethical manner. We realize that there are concerns about children being exposed to materials that are illegal, defamatory, or potentially offensive. The Department of Education has set up filters that block our school's computers from accessing the vast majority of these undesirable sites. In addition, the following precautions are taken:



- Students are supervised while using Maunawili's network and the Internet at school.
- Students not following the Guidelines outlined in the AUP will not be permitted to use our school's computers for a given amount of time, depending on the offense.
- Parents/guardians are required to sign this agreement before students are allowed to use the Internet and are expected to support and instruct their children in Internet safety.
- No last names of students are ever used on Maunawili's website.
- The rules found on the attached AUP are discussed in the classroom and in the computer lab.

Please Note: *It is important to understand that the skills of searching the Internet for data and images within the school environment has numerous protections and filters to assure greater appropriateness of results. However, in the home environment, these same types of searches could yield very different and very inappropriate results due to lack of stringent filters. Children must be rigorously monitored when using the Internet at home.*

Release for Electronically Displaying Student Work/Images

It is believed that important and noteworthy information can be shared on the Internet about Maunawili's students' achievements and activities. With this in mind, our school's web site features web pages from each classroom as well as a "Current Happenings" page. On these pages, and others, students' projects, written work and drawings, photos and/or videotaped images of students participating in various school activities, are frequently showcased. If and when students are identified, only their first name is used. To see the exciting ways in which we are using the Internet, please visit Maunawili's website at:

<http://www.k12.hi.us/~maunawil/>

On behalf of Maunawili's Principal and myself, thank you for completing the AUP and for allowing your child the learning opportunities that technology provides. If you have any questions or concerns please email or leave a telephone message for Mark Rieben, Maunawili's Technology Coordinator, at 266-7822. You may make a copy of this agreement for your reference or one is available at Maunawili's web site or upon request.

Mark Rieben
Technology Coordinator

*Please review and sign
the other side prior to returning
this form to school.*

Maunawili Elementary School

Revised 7/08
page 2 of 2

ACCEPTABLE USE POLICY (AUP) for use of computers, email, and the Internet, and ELECTRONIC RELEASE FORM (ERF) for displaying work and images

Internet Access Guidelines

The following are not permitted:

- Use of personal equipment (computers, hard drives, wireless access points, etc.) that connects to the LAN (Local Area Network) without prior permission
- Sending, downloading or displaying offensive or inappropriate messages or pictures
- Peer-to-peer downloading (e.g. - Kazaa, LimeWire, etc.)
- Using obscene language
- Harassing, bullying, insulting or attacking others
- Violating copyright laws
- Using other people's passwords
- Trespassing in other people's folders, files, or work
- Participating in chain-letter type emails



Violations may result in:

- a loss of access and/or disciplinary action.

Students are warned not to post any personal information and informed that Maunawili School retains the right to review and edit, including deleting, any and all materials.

Acceptable Use Policy

Please INITIAL *one* option:

- * As the parent or legal guardian, I have read the Acceptable Use Policy (AUP) and grant permission for my child to use Maunawili's/DOE's networked computers and to access the Internet from Maunawili's network.
- I do NOT want my child to access the Internet or e-mail.

Electronic Release Form

Please INITIAL *one* option:

- * I give permission to display my child's photograph, videotaped image, written work and drawings on Maunawili's website.
- I do not want my child's photograph or videotaped image to be displayed, but will allow his/her work or drawings to be displayed on Maunawili's website.
- I do not want my child's photograph, videotaped image, work or drawings to be displayed on Maunawili's website.

* Recommended Options

Please review the other side prior to signing!

Please PRINT student name as it appears on CLASS LIST

Student Name _____ Grade _____ Room _____

Student Signature _____ Date _____

Parent/Guardian Signature _____ Date _____